

MINUTES OF A REGULAR MEETING OF THE SINCLAIR TOWN COUNCIL OF THE TOWN OF SINCLAIR, WYOMING, HELD AT 5:30 P.M. ON THURSDAY, AUGUST 6, 2026, IN THE COUNCIL CHAMBERS OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS' PRESENT: Mayor Cullen Meeks, Councilmember Brennan Dunlap, Councilmember Michelle Serres, and Councilmember David Robinson with Councilmember Nancy Sanders being excused.

TOWN EMPLOYEES PRESENT: Clerk/Treasurer Becky Slater, Assistant Treasurer Gina Helmetag, Maintenance Supervisor Chris Haldorson, Museum Worker Rachael Barnhart, Police Chief Jeff Sanders, Community Events Director Monte Thayer and Town Attorney Mike Roberts.

PLEDGE OF ALLEGIANCE: Mayor Meeks led everyone in the pledge of allegiance.

APPROVAL OF MINUTES: Councilmember Serres stated that there was an error in the minutes under the line council member present that the word 'and' was in the place where the word 'with' was and those two words needed to be swapped. Councilmember Serres made a motion to approve the July 16, 2026, Amended Council Minutes. Seconded by Councilmember Robinson, the motion passed unanimously.

APPROVAL OF THE AGENDA: Councilmember Dunlap made a motion to approve July 16, 2026, agenda. Seconded by Councilmember Robinson, the motion passed unanimously.

GUESTS: Yvonne Johnson with Carbon County Economic Development (CCED) apologized to the council that the letter for the contract donation was so late as she had some health problems. Johnson told the council that the big event was coming in September for the CCED. Johnson asked the council for a contract donation for the Carbon County Economic Development in the amount of \$1,000.00. Councilmember Dunlap made a motion to approve Carbon County Economic Development for the contract donation in the amount of \$1,000.00. Seconded by Councilmember Robinson, the motion passed unanimously.

MUNICIPAL JUDGE: Councilmember Serres made a motion to approve the Judge's Report for July 2026 in the amount of \$198.00. Seconded by Councilmember Robinson, the motion passed unanimously.

PROJECT UPDATES: Jon Nelson with North Fork Engineering told the council that there was not much to update on the warranty work for Cleveland Avenue as still working on dates with 71 Construction. Nelson told the council that it is still tracking for September to be done.

Jon Nelson with North Fork Civil Engineering told the council that McCulloch Park is complete and that it looks good. Mayor Meeks and the council stated that it did look good. Councilmember Serres asked if anyone had any comments on the project. Clerk/Treasurer Becky Slater stated that all the comments she had received were how the residents liked the upgrade.

Nelson shared with the council a quote from Sanchez Lawn & Maintenance for delivery and laying of the sod for McCulloch Park in the amount of \$2,592.00. Maintenance Supervisor Chris Haldorson asked the council to wait on approving the quote to see where the budget stands for Parks Department Capital Outlay, the council agreed to wait on the quote.

RECREATION/EVENTS DEPARTMENT: Community Events Director Monte Thayer told the council that the Adult field trip to Three Forks Ranch was a good trip.

Thayer told the council that he sent in a grant with Outdoor Roundtable Recreation to help with the McCulloch Park upgrades.

Thayer shared with the council that the grant from Discover Carbon County had been approved in the amount of \$2,000.00 to help with the 2026 Sinclair Summer Arts & Music Festival.

Thayer told the council that United Rentals and Coates Electric had each donated \$500.00 for the festival and that Mountain Crane was supposed to be donating \$2,000.00.

Thayer asked the council to approve for him to attend the Wyoming Rec Parks Association conference in Casper, Wyoming on September 21st through September 23rd, 2026, as the conference is \$250.00 plus travel, meals and lodging. Councilmember Robinson made a motion to approve Thayer going to the Wyoming Rec Parks Association conference in Casper, Wyoming on September 21st through September 23rd, 2026, as the conference is \$250.00 plus travel, meals and lodging. Seconded by Councilmember Serres, the motion passed unanimously.

Thayer asked the council if they approved of him also attending a Preserve Wyoming Conference on September 17th through September 19th, 2026, and the lodging is being paid for by the conference. The council approved Thayer attending the conference.

Thayer presented the council with a quote from Debra Arnold for forty shirts for the workers, council and rec advisory board for the 2026 Summer Arts and Music Festival on August 22, 2026, in the amount of \$520.00. Councilmember Serres made a motion to approve the quote from Debra Arnold for forty shirts for the workers, council and rec advisory board for the 2026 Summer Arts and Music Festival on August 22, 2026, in the amount of \$520.00. Seconded by Councilmember Dunlap, the motion passed unanimously.

STREETS & PARKS DEPARTMENT: Maintenance Supervisor Chris Haldorson told the council that the Washington Park sign is here, and it will be installed next week.

Haldorson told the council that AC Tree had been working in town to spruce up some of the trees with broken branches from the storm, at 7th Street and Madison Avenue and 8th Street and Madison Avenue. Haldorson told the council that AC Tree had told him the Ebbs Beetle is in our spruce trees and it is killing them, and AC Tree has already removed three trees in McCulloch Park due to the beetle, but the stumps still there. Haldorson told the council that is recommended not to plant any spruce trees for at least two years. Councilmember Serres asked if there is a way to stop the beetles, Haldorson stated that there is no way to stop the beetles, and that the one tree in the plaza and two tree's in Power's parkway have the beetles as well.

POLICE DEPARTMENT: Police Chief Jeff Sanders shared with the council that Assistant Police Chief Lanette Rosacker had been working on a fraud case.

Sanders told the council that ten streetlights are out in town and that Rocky Mountain Power will be out to fix them. Sanders told the council that residents are complaining about how dark it is the corner past the bar. Sanders explained to the council that the town will probably have to pay to have a streetlight installed there, but he was still working on it.

FINANCIAL DEPARTMENT: Clerk/Treasurer Becky Slater shared with the council a quote from Pine Cove Consulting for the new platform for data backup on in front of you. Slater told the council that it will be \$650.00 set up and \$300.00 per month instead of the \$200.00 we have been paying since 2017. Slater shared with the council that with this update we will no longer need to pay for a backup server. Slater asked for a motion to approve Pine Cove Consulting in the amount of \$650.00 that will come out of Prof & Technical Services 10-43-320 and that is where the monthly payment will come from as well. Councilmember Robinson made a motion to approve the quote from Pine Cove Consulting in the amount of \$650.00 that will come out of Prof & Technical Services 10-43-320 and that is where the monthly payment will come from as well. Seconded by Councilmember Serres, the motion passed unanimously.

NEW BUSINESS: Councilmember Dunlap discussed about getting a generator for the Old School if there are power outages. Council decided to discuss this for the next fiscal year budget.

BILLS: Councilmember Robinson made a motion to pay the bills. Seconded by Councilmember Dunlap, the motion passed unanimously.

Councilmember Robinson made a motion to adjourn the meeting at 6:16 p.m. Seconded by Councilmember Serres, the motion passed unanimously. Mayor Meeks adjourned the meeting at 6:18 p.m.

The next regularly scheduled council meeting will be on August 20, 2026, at 5:30 p.m. in the Council Chambers of the Town Hall building.

The Council Meetings are recorded sessions available for public view at the Townhall office.

Cullen Meeks, Mayor
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER